



## MEETING OF THE CIVIC DESIGN REVIEW COMMITTEE

Monday, August 15, 2022

2:00 p.m.

Remote Meeting

### Draft Minutes

Chair Stryker called the meeting to order at 2:04 p.m.

#### 1. Roll Call

(00:19)

#### Commissioners Present:

Kimberlee Stryker (Chair);  
Patrick Carney,  
Abby Schnair  
Janine Shiota

#### Commissioners Absent:

Yiying Lu

#### Staff Present:

Ralph Remington, **Director of Cultural Affairs**  
Joanne Lee, Deputy Director of Programs  
Alyssa Ventre, Commission Secretary  
Paris Cotz, Program Associate

Chair Stryker announced the hybrid meeting instructions.

Paris Cotz announced public comment instructions.

Chair Stryker began the meeting reading the Arts Commission's land acknowledgement statement.

## **2. General Public Comment**

(7:47)

There was no public comment.

## **3. Detroit Steps Archway Project– Small Project Review**

(9:04)

The volunteer-based project team described the Detroit Steps as a 185-step stairway located in the Sunnyside neighborhood, split by Monterey Boulevard between Joost Avenue and Hearst Avenue. They noted the archway will be located at the southside of Monterey Boulevard. The team explained how this project was identified through the District 7 as Participatory Budget process to beautify the steps with landscaping, tiling, and an archway.

The team explained that this is a multi-phased project, and they are now finishing the first phase. The volunteer group said they partnered with San Francisco Parks Alliance as a fiscal sponsor as well as the local neighborhood association. The volunteer group said they received a \$110,000 Community Challenge Grant for the Detroit Steps Archway. The team has already installed a decorative bronze fence with district funds.

The team described details of the bronze archway which took into consideration other local signs into the creation of the design, as well as their community engagement process.

Commissioners had extensive questions about the dimensions and footprint of the archway and surrounding area. Commissioners had questions about access to landscaping maintenance, and the team answered that the landscaping will only be on the upper steps, while the archway will only be on the lower steps, therefore not impeding access.

Commissioners had questions about the merging of the fence with the archway. The team explained how the two structures exist together.

Commissioners also had questions about the height of the springpoint and the attachment of the lettering. The team explained that the arch will be hollow and filled with wood, and that the letterings are drilled and epoxied to the interior wood, rendering it virtually immovable.

Commissioners suggested that before the team have fully complete plans and dimensions which include the color, finish and materials on the drawings before they go to the Department of Public Works.

Commissioners agreed that the first option with minimal intrusion on the columns and merging of the fence and archway was the best option, with a slight modification to fully connect the fence.

There was no public comment.

Commissioner Shiota, second by Commissioner Schnair, moved to approve **Small Project Review** of the **Detroit Steps Archway Project** with one modification: that the archway connects to the existing fence.

The motion unanimously carried by the following vote:  
Ayes: Stryker, Carney, Shiota, Schnair

#### **4. Staff Report** (1:12:56)

Deputy Director Joanne Lee shared an update on an administrative review approval for the PUC Southeast Water Pollution Control Plant located on Evans Street near 3<sup>rd</sup> Street. She said this project was approved by the CDR Committee November 2018. She explained the sidewalk was meant to be widened but during construction it was found to be infeasible. She added the sidewalk will return it to its original width and the project team will address its planting commitment in adjacent areas.

There was no public comment.

#### **7. New Business and Announcements**

(1:16:22)

Commissioner Schnair shared that she will be standing in as Chair for the September Civic Design Review Committee meeting while Commissioner Stryker is away.

Commissioner Stryker inquired about whether or not it was worthwhile to spend extra time on the project presented. Commissioner Stryker asked staff to check in with Department of Public Works about their approval and permitting process.

There was no public comment.

## **6. Adjournment**

There being no further business, the meeting was adjourned at 3:27 p.m.

Posted 8/29/22, 11:20a.m., pc

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## **Archives Available**

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